Go to: https://www.compass.state.pa.us/cwis/public/home

If the child you would like to report on is in immediate danger, please call 911 immediately.

WELCOME TO THE
Child Welfare Portal

Our service provides a means for individuals to apply for PA Child Abuse History Clearance online and for mandated reporters to report child abuse in Pennsylvania.

INDIVIDUAL LOGIN   CREATE INDIVIDUAL ACCOUNT

Organizations can manage PA Child Abuse History Clearances online for their employees and volunteers

ORGANIZATION LOGIN   CREATE ORGANIZATION ACCOUNT

Clearance Applications   Child Abuse Referrals   Services and Information

==Click Create Individual Account==

Create Keystone ID: General Information

1 🏠 General Information   2 ➡ Profile Information

Welcome!

==Click Next==

The Commonwealth of Pennsylvania is improving how it provides online services to citizens! Several state agencies are working to establish a Keystone ID which creates a single way to access several different state programs. Currently, the Keystone ID that you create and manage here can be used for:

Child Welfare Portal
Users of the Child Welfare Portal can apply for a Pennsylvania child abuse history clearance or submit child abuse referrals.

SERS' Online Member Services
Members of the State Employees' Retirement System can get statements, run estimates, and more.

If you already have signed into any of these programs, you do not need to create another one now. Simply use the user name and password you've already established to access all of these services. Keep in mind that if you change your password or any other profile information in any one of these programs, the changes you make will apply to all programs that use the Keystone ID.
Keep an eye out for the Keystone ID sign-in on more state websites in the future. It's just another way the Commonwealth of Pennsylvania is working to serve you better.

NEXT   CANCEL

PA pennsylvania

Create Keystone ID: Profile Information

1 ➡ General Information	2 ⌂ Profile Information

· = Required

To create a new Keystone ID, please provide the following information:

- Keystone ID

(must be 6 to 10 characters)

- First Name

- Last Name

- Date Of Birth

(MM/DD/YYYY)

- E-mail

- Confirm E-mail

To ensure online security, please select and provide answers for security questions. These questions will be used if you forget your password.
Security Question Tips
Choose questions for which you will easily recall the answers, do not write down the questions and answers, as this undermines their usefulness as a security tool.
Answers must be typed exactly the same way, every time. So, if you capitalize "Philadelphia" or if you write "Philadelphia PA" here, you must do so every time you use the question.
Avoid using special characters ($#%@) and punctuation (", - .) in your answers.
You cannot use the same question more than once.
Answer cannot be any phrase directly from the question.

- Security Question 1

[Please select a security question ▼]

- Answer

- Security Question 2

[Please select a security question ▼]

- Answer

- Security Question 3

[Please select a security question ▼]

- Answer

For security reasons, please answer the following question.

Question
If tomorrow is Saturday, what day is today?

- Answer

[BACK] [FINISH] [CANCEL]

> **Create a Keystone Id – Be sure to answer ALL questions (No Blanks) & FINISH**

PA pennsylvania

Check your e-mail for your temporary password!

You have successfully created a Keystone ID and a temporary password has been e-mailed to you. For the safety of your personal and financial information, you cannot begin working until you retrieve this temporary password and sign back in to the system. You need to use this temporary password the first time you sign in. When you sign in for the first time, you will be required to create a personal password for future use.

Please click the Close Window button and login to your application.

[Close Window]

> **You have successfully created a Profile. You will receive 2 emails to the email address you entered. The first will contain your Keystone ID and the second will contain your Password. You can close this window.**

Go back to: https://www.compass.state.pa.us/cwis/public/home

If the child you would like to report on is in immediate danger, please call 911 immediately.

WELCOME TO THE
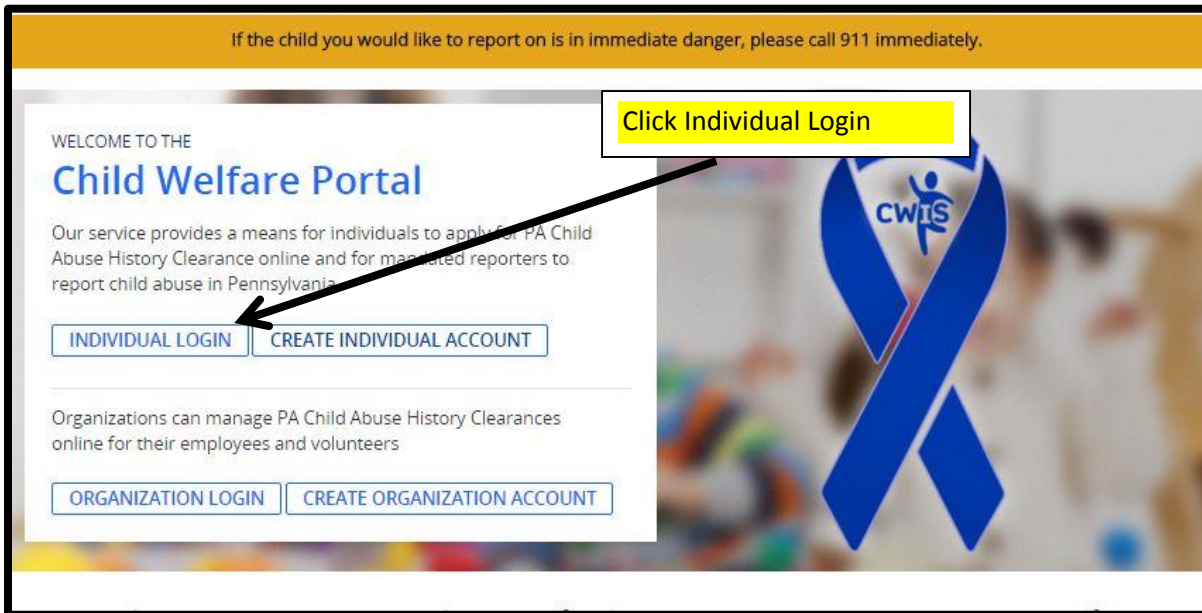
Child Welfare Portal

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pennsylvania PA   PA STATE AGENCIES ▾   PA ONLINE SERVICES ▾

CWIS pennsylvania
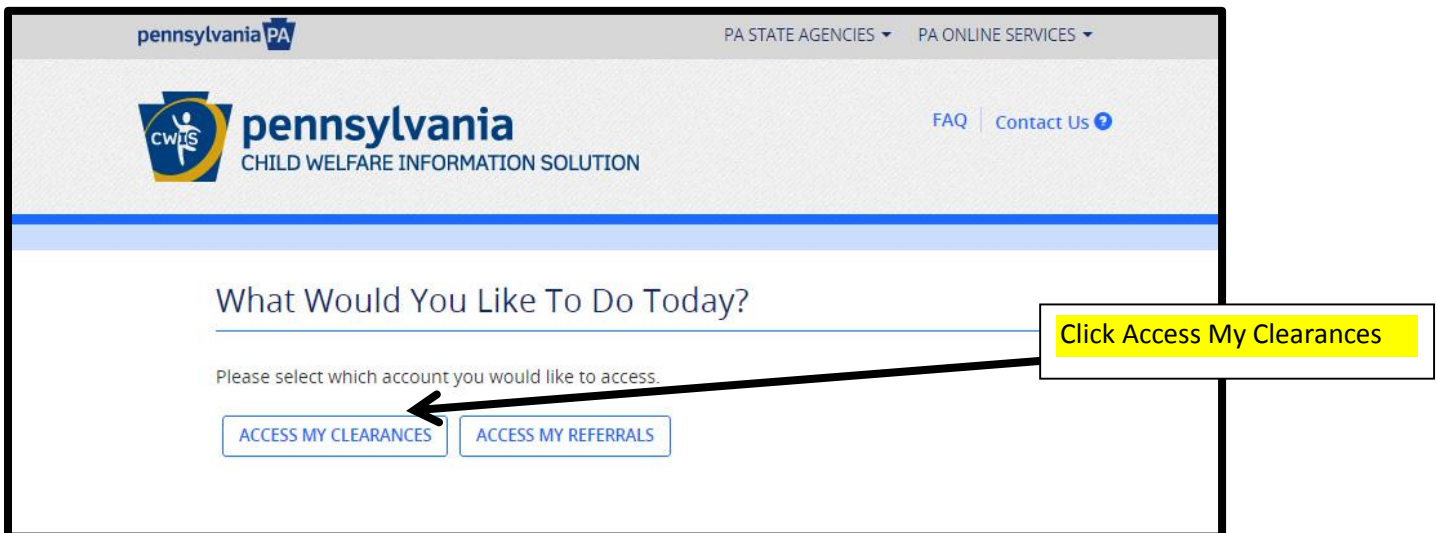CHILD WELFARE INFORMATION SOLUTION

FAQ | Contact Us ❷

What Would You Like To Do Today?

Please select which account you would like to access.

ACCESS MY CLEARANCES | ACCESS MY REFERRALS

Click Access My Clearances

This will first direct you to an informational page, scroll to the bottom (after reading) and click Continue.
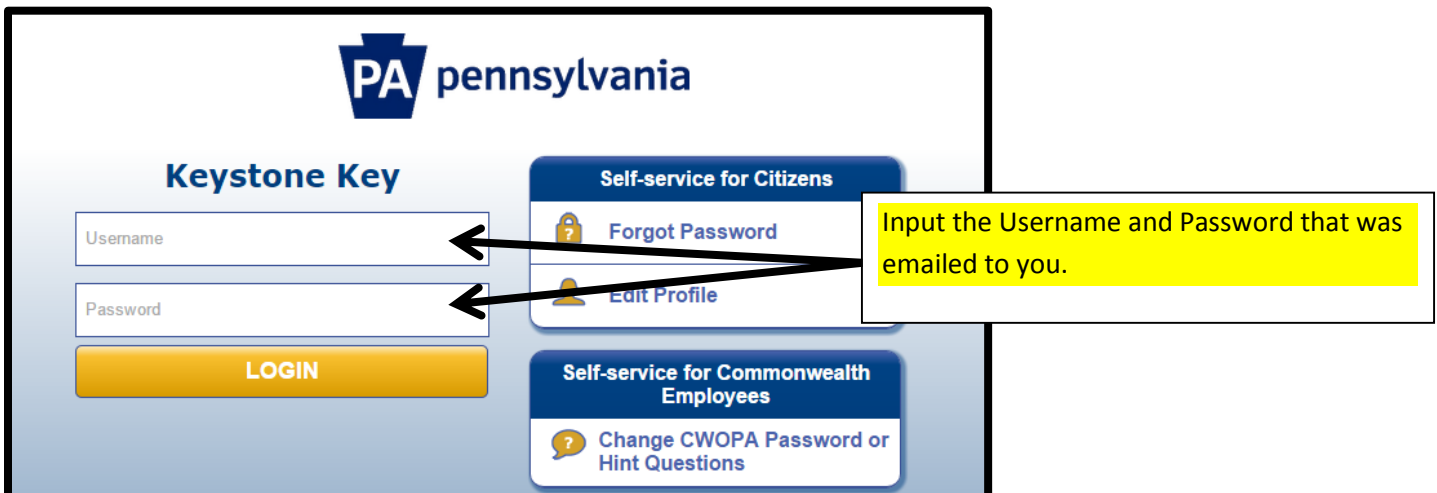

PA pennsylvania

Keystone Key

| Self-service for Citizens |
| 🔒 Forgot Password |

Username

Password

LOGIN

👤 Edit Profile

Input the Username and Password that was emailed to you.

| Self-service for Commonwealth Employees |
| ❓ Change CWOPA Password or Hint Questions |

You will be prompted to change your Password.

To ensure online security, the Commonwealth of Pennsylvania requires passwords that :

- are at least eight characters long.
- contain at least one number.
- contain at least one upper case letter.
- contain at least one lower case letter.
- contain at least one special character, such as @&*%$^.
- do not include any of your user name, your first name, or your last name.

PA pennsylvania

Set Permanent Password

⚠ **Alert:** Please change your current password before continuing.

• = Required

User ID	testsys
•First Name	Protect
•Last Name	Youth
•Password	••••••••••
•Confirm Password	••••••••••

To ensure online security, the Commonwealth of Pennsylvania requires passwords that :

- are at least eight characters long.
- contain at least one number.
- contain at least one upper case letter.
- contain at least one lower case letter.
- contain at least one special character, such as @&*%$^.
- do not include any of your user name, your first name, or your last name.

Once you create a new Password, and enter it in both boxes, click Submit.

Submit Cancel

On the next screen, click Close Window and the system will return to the logon screen. Enter your Username and new Password and click Login.

Keystone Key

testsys

•••••••••

LOGIN

Self-service for Citizens

🔒 **Forgot Password**

👤 **Edit Profile**

Self-service for Commonwealth Employees

💬 **Change CWOPA Password or Hint Questions**

WARNING! US GOVERNMENT SYSTEM and DEPARTMENT OF PUBLIC WELFARE SYSTEM. Unauthorized access is prohibited by Public Law 99-474 "The Computer Fraud and Abuse Act of 1986". Use of this system constitutes CONSENT TO MONITORING AT ALL TIMES and is not subject to ANY expectation of privacy. Unauthorized use of or access to this system may subject you to civil or criminal penalties under state or federal law. This statement is being posted by the Department of Public Welfare Security and Audits Unit.

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My Child Welfare Account Terms and Conditions

Thank you for visiting My Child Welfare Account. This site is designed to make it easier and more efficient for Pennsylvania citizens to view information about benefits and services they are receiving through the Department of Public Welfare.

Terms and Conditions

This policy addresses the collection, security, access and use of information that may be obtained through "My Child Welfare Account. This policy covers the following topics:

- Information we Collect
- Access and Disclosure
- Security
- Information disclaimer
- Penalty for Misuse

Information Collected:

We collect the following information:

• Demographic, financial and medical

> Read and Accept the Terms and Conditions, click Next.

○ I have read, fully understand and agree to the My Child Welfare Account Terms and Condtions

○ I do not accept the My Child Welfare account Terms and Conditions

| RETURN TO CHILD WELFARE PORTAL HOME PAGE | NEXT |

The next page is another informational page, please read before clicking Continue at the bottom.

Please read through the informational page, it includes important information regarding what information you need to fill out the form. Click Begin at the bottom of the page when you are ready to start the clearance.

The system will guide you through the steps, when you reach the last section, Application Payment, use the code sent to you by your organization.

If you have questions:

- For questions regarding your Child Abuse Referrals, contact ChildLine at 1-800-932-0313.
- For questions regarding your Pennsylvania Child Abuse History Clearance Application, contact ChildLine at 1-877-371-5422.
- For assistance with your account log- in or other technical issues, contact 1-877-343-0494.